



Buckland & Chipping Parish Council



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MEETING No 324 of BUCKLAND & CHIPPING PARISH COUNCIL Ordinary Parish Council Meeting

Monday 6th November 2023, 7.30pm in The Manor House, Buntingford

To: Cllrs Helen Dauris(Chair), Robert Arkle (Vice), Jeff Kenyon, Penny Baxter-Newman, Debbie Thompson.

You are summoned to attend Meeting No 324 to transact the business on this agenda.

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

C Scott

Mrs C Scott,

Date: 27th October 2023

Clerk to Buckland and Chipping Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

324.1	Apologies for absence To receive and accept apologies for absence.
324.2	Declarations of Interest and dispensations 1. To receive declarations of interest from councillors on items on the agenda (<i>including non-pecuniary, with the nature of the interest</i>). <i>Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.</i> 2. To receive and consider members' written requests for dispensations for declarable interests (if any) 3. To grant any requests for dispensation as appropriate
324.3	Minutes: 1. To confirm the minutes of Buckland and Chipping Ordinary Parish Council Meeting 322, 4 th September 2023 as an accurate record of proceedings 2. To confirm the minutes of Buckland and Chipping Extraordinary Parish Council Meeting 323, 28 th September 2023 as an accurate record of proceedings
324.4	To Co-opt Simon Dela-Nougerede to the council
324.5	Reports to the Council To receive reports from representatives on outside bodies, local authorities and agencies Buntingford Area parish Council briefing Oct 2023

324.6	Public Comments: Limited to 15 minutes Members of the public and councillors can raise matters of concern.
324.7	Finance <ol style="list-style-type: none"> 1. To approve the accounts statements 2. To note the reconciliation of the Accounts and Bank Statement 3. To note the 2023/24 budget vs actual performance 4. To approve the list of payments 5. Donation application from Royston & District Community Transport 6. To approve the Budget for 2024-25
324.8	Planning To receive a planning report on applications and decisions
324.9	Policies & Procedures <ol style="list-style-type: none"> 1. Scheme of Delegation
324.10	Reports from Working Parties and Committees <ol style="list-style-type: none"> 1. December Newsletter: <ol style="list-style-type: none"> 1. to discuss content 2. to agree an editor 3. to agree delivery date as Saturday 30th December 2. Remembrance Day – wreath 3. D-Day celebrations 4. Staffing Committee 5. Matters to raise with the CCT 6. Tree inspection
324.11	To note items for future agendas: And to receive any other items for future consideration
324.12	Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 8th January 2024, Manor House, Buntingford